

MINUTES
NEVADA STATE COUNCIL ON LIBRARIES AND LITERACY
Wednesday, January 14, 2015

The Nevada State Council on Libraries and Literacy (SCLL) meeting was held on Wednesday, January 14th, 2015, at the Bryan Building, Tahoe Hearing Room 2nd floor, 901 S. Stewart Street, Carson City, NV 89701. Video Conference Site: Grant Sawyer Building, Room 5400, 555 E. Washington Ave., Las Vegas, NV 89101.

Wednesday, January 14, 2015

1. Call to Order, Announcements, Roll Call

Sandra Marz

The meeting was called to order at 9:40 am.

Members Present: Sandra Marz (Chair), Dee Dee Bossart, Margot Chappel, Deena Holloway, Kimberly Petersen, Jeanette Hammons, Kathleen Galland-Collins (via videolink), Robert Jones, Hergit Llenas (via videolink), Elizabeth Markle, Sheila Moulton (via videolink), Renee Olson, Kim Petersen, Cris Etchegoyhen (after lunch)

Secretary of the Council: Daphne DeLeon

NSLA Staff: Diane Baker, Karen Starr

Guest List: Tammy Westergard, Sena Loyd

Richard Stokes

David Steiger

Amber Stein (telephone)

Joan Dalusung, Stephen Platt (video)

Danielle Milam (video)

Christina Boyles (telephone)

Forrest Lewis (video)

Kathie Brinkerhoff (telephone)

Shelly Nee

Elisabeth Markle

Melissa Bowles-Terry (video)

Steven Harris

Donnie Curtis

Jennifer Oliver

Carson City Library

Carson City School District

Western Nevada College

Churchill County School District

Henderson District Public Libraries

Las Vegas-Clark County Library District

Mineral County Library

North Las Vegas Library District

Pershing County Library

Pershing County School District

Sierra Nevada College

UNLV, Lied Library

IGT-Mathewson Knowledge Center

IGT-Mathewson Knowledge Center

Washoe County Library

Excused: Cris Etchegoyhen (until after lunch), Steve Hill, Sheila Lambert, Judith Simon

2. Public Comment

Sandra Marz

- None

3. Consent Agenda

Sandra Marz

- Approval of Minutes, October 28, 2014 Council meeting
 - ✓ Ms. Baker mentioned the recording device failed to record the last meeting. The actions of the Council were successfully reconstructed. Any details and additions are welcome.
 - ✓ Ms. Moulton – correction on attendance at the October meeting for Sheila Lambert.

Motion: Accept the agenda and minutes as amended. Motion to approve by Jeanette Hammons; seconded by Dee Dee Bossart; motion passed.

4. Biennial Report to the Governor

Sandra Marz

- Ms. Marz stated the report looks very well done. Printing came out well and the online version is in full color and is downloadable. Ms. Marz asked Ms. DeLeon about the distribution of the report.
 - ✓ Ms. DeLeon said the reports are traditionally distributed to Legislators as part of Nevada Legislative Day, April 13th this year. 100 copies have been printed for distribution.
 - ✓ Legislative Day will be the next meeting of the Council and the Nevada Library Association activities will be part of the agenda.
 - ✓ Ms. Marz asked about a copy for the Governor's office and Ms. DeLeon affirmed it has been ready to be submitted.

- ✓ Ms. DeLeon additionally noted the State Librarian 'shall' prepare a biennial report for the Nevada State Library and Archives (NSLA); although other agency reports have been deleted from NRS. The Council report will be submitted with the NSLA report
- Ms. Marz expressed appreciation for all the efforts on the report.
 - ✓ Ms. Moulton also appreciated the final outcome and was also able to contribute to its development. She has also distributed this to the trustees of the Las Vegas-Clark County Library district and to lobbyists that track library related bills in the Nevada Legislature.

5. Nevada Legislative Day and National Legislative Day

Daphne DeLeon

- Ms. DeLeon stated April 13, 2015 is set for the Nevada Library Day in the Legislature (Carson City) organized by the Nevada Library Association and National Library Legislative Days are May 4 – 5, 2015 in Washington, DC.
 - ✓ A Council meeting will be organized around April 13th in Carson City.
 - ✓ Ms. DeLeon stated the Nevada Library Association will not hire a lobbyist this session; but will focus on grass roots advocacy from its members. She mentioned NLA will encourage strengthening connections with legislators and forging connections with the many new legislators.
 - ✓ Education looks to be the Governor's focus – K-12 and possibly extended to K-16. The SCLL report highlighted education goals in libraries.
- National Library Legislative Day is organized by the American Library Association (ALA). The representative from the Nevada Library Association schedules the meetings with legislators.
 - ✓ The delegation usually includes representatives from the Nevada Library Association, the Nevada State Library and Archives, and other local libraries. The delegation discusses library issues for our state with our congressmen. Ms. Hammons has attended in the past and Judy Simons attended last year as Chair for the State Council.
 - ✓ Ms. DeLeon stated if arrangements and costs can be organized, Ms. Marz should attend this year.
 - ✓ Ms. Hammons related it is a great experience. ALA organizes information and talking points for attendees and they have a workshop to prepare delegates for the day's activities. She also indicated delegates may meet with the legislator or with the legislator's staff. She met with Senator Reid and also visited the Library of Congress.

***6. *Statewide Broadband Action Plan (possible action)**

Daphne DeLeon

- Ms. Marz indicated an email was distributed to Council members with a copy of the Statewide Broadband Action Plan
- Daphne DeLeon provided background to the Action Plan.
 - ✓ Ms. DeLeon chairs Nevada's Broadband Task Force, represents rural libraries.
 - ✓ The plan is a culmination of the committee's five years of work.
 - ✓ Purpose of the action plan is to ensure gains made through collaborations with providers are maintained after the end of the federal grant period. Grant period ends January 2015.
 - ✓ The action plans request state funds to continue its work starting July 2015.
- Constituent groups are being asked to review the plan and provide a letter of support for the goals of the action plan. The goals of the plan are to improve broadband access throughout the state and to ensure it is accessible and affordable.
 - ✓ E-rate is available to schools and libraries; although Nevada contributes more to the national fund than is received back as subsidies for schools and libraries
 - ✓ E-rate is an FCC program where libraries and schools can receive a subsidy on certain telecommunication costs. It has recently been updated to support a much larger range of broadband services like building out networks, leasing dark fiber etc. Ms. Hammons mentioned the requirement to adhere to the Children's Internet Protection Act (CIPA) which is an issue for some public libraries. Ms. DeLeon said public libraries might still benefit as secondary users and receive the improved connectivity.
- A State Office of Broadband Coordination has been proposed in the action plan with one staff person to continue the collaborative relationships in that have been established throughout the state. The focus is on rural Nevada – not Washoe or Clark counties – with technology planning teams
 - ✓ Already established technology planning teams in rural Nevada would be maintained.
 - ✓ Providers would continue to provide information for the Connect Nevada broadband availability map which is already available on the web. This information has been updated quarterly.

- ✓ The cost for the office operations would be \$ 482,000 per year. The request is not associated with any state agency; although multiple agencies have been involved in the discussions of this initiative.
- A letter of support would say the Council supports the goals of the report and action plan and support the establishment of the office and the costs associated with it.
- Ms. Chappel asked for clarification if the funds are from the state general fund and not linked to any agency. Ms. DeLeon affirmed the request is for state general funds.
- Ms. Marz stated her support for the broadband goals and the accomplishments of the task force; but not sure if the Council can support the costs. She indicated she does not see it as part of the responsibilities laid out for the Council. She is comfortable supporting it as an individual.
- Ms. Chappel said funding is how things get accomplished.
- Ms. Baker added in the past the Council has gone on record supporting bond monies for state funding for library construction in the 1980s and state collection development monies for public libraries. With the construction funds, the Council ultimately reviewed applications for the public library construction funds.
- Ms. DeLeon indicated the letter could be very specific to what the Council is willing to support. The letter could be in support of the goals of the plan.
 - ✓ Ms. Marz indicated her support of that approach and asked about other funding. Ms. DeLeon stated the task force was established by proclamation and worked with the federal grant funds through Connect Nevada (connectNV.org).
 - ✓ Ms. Moulton asked to clarify the Connect Nevada maps would not be updated after December 31, 2014. Ms. DeLeon confirmed this. Ms. Moulton stated that information has been helpful as a trustee for the Las Vegas-Clark County Library District and are used. She said she is in support; but understands the concerns about the source of funds. If there was language on the table it would be easier to proceed on what could be supported – the general concept or the funding or some combination.
 - ✓ Ms. Llenas also stated her support and the importance of projects that support economic development in the state
 - ✓ Ms. Hammons had concerns about the funding – where increases in funds for library initiatives in the state, bookmobiles and databases, were not requested – but as a Council member would now support funding this project. She stated the goals of the broadband program are important, but is looking for balance in this.
 - ✓ Ms. DeLeon did mention the state budget building process does impact what divisions and agencies may request, including pass thru projects. The task force is part of the Governor's office and separate from the State Library's reporting chain. She stated if progress can be gained in some related areas, the ability to have the State Library pass-thrus considered may be improved.
 - ✓ Ms. Olson said the funding gained for one project doesn't mean another project funding will be lost, especially at this higher level. She thought it wasn't likely this would be part of the State Library's budget. Ms. DeLeon concurred.
 - ✓ Ms. Marz mentioned with funding limited if one program gains, another usually loses because there are only so many dollars available. The dollar threshold for this project is quite high.
 - ✓ Ms. Chappel was interested in the comments of other Council members.
 - ✓ Ms. Bossart talked about her experience with clients in rural areas trying to do school, work or job seeking online tasks by driving to parking lots where sufficient wi-fi might be available. She indicated she sees the broadband efforts as addressing rural areas of limited or no robust Internet access. This would strengthen communities and libraries which are part of the communities. There would also be support for business and other organizations. She is in support of the concept because she has seen such a need.

Motion: Ms. Petersen made a motion for Council to draft a letter of support for the concepts of the Statewide Broadband Action Plan and references to the financial aspects are not part of the letter. Ms. Bossart seconded the motion. Call for discussion

- ✓ Ms. Chappel mentioned that six of the upcoming grant applications are related to technology and not having broadband would have an impact. She requested support be given to the financial part of the plan.
- ✓ Ms. Hammons said a very general letter may not have much impact.
- ✓ Ms. Markle said a letter of support does not have to be only general – a letter could still layout specific benefits and importance to communities, education and groups. The funding part is tricky because there is a concern of a negative impact to other programs or agencies. Money may be able to be found if there is enough support. She asked Ms. DeLeon what would happen if it goes away.

- ✓ Ms. DeLeon stated two things would happen: the central clearinghouse to bring information together on broadband efforts in the state would cease and there would be limited or no ability to bring multiple stakeholders together. She cited the work to bring cell service to Baker, Nevada where coordination with providers and locals ultimately brought the area service for the first time. Different locations have different problems – but the coordination often brings unexpected solutions. She also mentioned how BLM leases were also worked though with the task forces work.
- ✓ Ms. Petersen restated the motion for Council members.
- ✓ Ms. Markle asked if they could remove the statement about the financial component be removed and keep it as a letter to support the concept and benefits. Ms. Petersen agreed.
- ✓ Mr. Jones supported the change and said the letter could have strong support for the concept and Office without a direct mention of costs. He also mentioned school libraries are very concerned about accessibility and broadband.
- ✓ Ms. Bossart agreed.
- ✓ Ms. Moulton also stated the importance of mentioning the advantages of broadband to public libraries, school libraries, rural libraries and communities and distance learning would make for strong support.
- ✓ Mr. Jones said a discussion of the ways broadband impacts programs, such as accessing content, distance education, professional training and other initiatives is important. These needs are only increasing
- ✓ Ms. Olsen said she supports the amended motion
- ✓ Ms. Petersen asked if the amended motion could just state support of the action plan.
- ✓ Ms. Chappel asked if a committee was needed to write the letter or if this was to be done after the motion is addressed. Ms. Marz indicated it was after action on the motion.

Motion (amended): Ms. Petersen stated the amended motion as the Council letter would support the concepts of the action plan. Ms. Bossart accepted the amended motion. Motion carried unanimously.

7. Report: Nevada State Library and Archives

Daphne DeLeon

- Legislative/budget update
 - ✓ The Governor's recommended budget will be released tomorrow as part of the State of the State speech by Governor Sandoval. The governor recommended budget is the second phase of the budget process; the first phase is Agency Request, which were submitted in last September.
 - ✓ The pass thru budget items were not increased – these include statewide bookmobiles, public library collection development and electronic databases. The budget office reviews the agency and division budgets.
 - ✓ Ms. DeLeon discussed about becoming part of the initiatives of other agencies to show value to them. The Office of Economic Development understands the needs of the workforce and people go to libraries to apply for jobs and to get information. The statistics in the Council report shows how much libraries are used and the efficiencies libraries bring to the table. Making the connection between funding the library and resources for children or services to job seekers is important.
- State Council appointments
 - ✓ Sandy Marz, the current chair, will term out at the end of June. There will be an opening for the special libraries representative.
 - ✓ Judith Simon, representing labor organizations, will also term out in June.
 - ✓ Ms. DeLeon asked Council members to consider individuals for replacements and forward the information to Diane Baker.
 - ✓ The process has taken a long time in the past. More recently it has been a few month.
- Staff update
 - ✓ The library side of NSLA will be at full staff as of February 2nd

8. Program Updates

Karen Starr

- Digital Initiative
 - ✓ The project has used Library Services and Technology Act (LSTA) funding in the past to create an Action Plan for Nevada. One of the goals of the plan was to apply for NEH grant to digitize Nevada newspapers. After two application cycles, the state has received a grant award. The UNLV Library is serving as the fiscal agent for the statewide project.
 - ✓ The first newspapers for digitizing are the Nevada Appeal, 1867-1922, Tonopah Bonanza, 1901-1929; and the Lincoln Record, 1922+.
 - ✓ Many more newspapers from Nevada will follow.

- ✓ NSLA Digital Collections site will soon be available and includes the state's land patent. It should be public soon.
- ✓ Making primary content available, like this, supports education and research goals in the state.
- Center for the Book
 - ✓ Letters About Literature for Nevada have been sent to the Library of Congress. Library of Congress does the initial review and then Nevada reviewers choose the state's finalists.
 - ✓ As a reminder, last year, a student from Douglas County ranked 8th in the nation for her age group for the letter she wrote. And for all three age levels, she was listed as 24th in the nation.
 - ✓ Ms. Petersen asked for clarification the various reading programs in the state and especially the Governor's program for state officials to read to children. Ms. Starr clarified that program is not part of Nevada Reads, but is an initiative of the Governor's office. NSLA sponsors "Nevada Reads" started in northern Nevada, Summer Reading program and adult programs supported by LSTA funds.
 - ✓ Mr. Jones mentioned Nevada Reading Week in March. Ms. Starr mentioned previous work with this program. This program is now part of the Department of Education.

9. Report and Discussion: Library Services and Technology Act (LSTA) Program Update

Diane Baker

- LSTA 2013 federal grant
 - ✓ The federal 2013 grant year ended September 30, 2014. The annual reports were submitted in December – the summary evaluation and the fiscal. IMLS reviews the submission and then closes out the year program.
 - ✓ There are multiple federal grant years active in one state fiscal year. This program is not forward funded and does not begin until after Congress finalizes a budget, which is often well after the start of the federal fiscal year. The program allows an additional federal fiscal year to complete expenditures and projects. This leads to over-lapping federal year programs.
 - ✓ Ms. Bossart asked if the funds are rolled forward. Ms. Baker answered the award of the funds allow it to be available for two federal years, without requiring a roll-over action.
- Grant review – FFY 2013
 - ✓ The summary review of the 2013 competitive grants were sent out to Council members for review.
 - ✓ Ms. Marz stated reading the outcomes of the grants provides a full view of projects and is helpful when reviewing new applications.
 - ✓ Ms. Baker stated there is more detail on project available and this can be provided on request to anyone interested.
- LSTA 2014 Project Updates
 - ✓ These projects are underway. These are programs from the grant application review in January 2014.
 - ✓ The funds were available from the federal level in April of last year and several projects did get underway at that time.
 - ✓ The six month evaluations have been rolling in, with the deadline this Friday, January 16. Most projects will be completed on or before June 30 and the project managers will have three months to complete and submit their evaluations and fiscal report.
- LSTA 2015 – status
 - ✓ The grant application process completed with all application due to the State Library in late November.
 - ✓ The process started in August with the proposal phase – proposals were due in mid-September and were reviewed by staff. Comments were distributed to the applicants for the development of the final applications.
 - ✓ Training is required for all participants via a series of three webinars that occurred in October.
 - ✓ The recent changes in federal regulations, finalized in December, will impact the 2015 grant year.
 - ✓ Under the regulations, the LSTA program will now be required to allow indirect costs to be added to pass thru grant projects. This rule affects every federal granting program. This requirement will have an impact on projects and the amount of funding.
 - ✓ Applicants may now request their federal negotiated indirect cost rate as part of the grant project costs. The state library will be involved in negotiating their rate.
 - ✓ Any governmental entity or academic institution will have a percentage rate, pre-negotiated, for operational costs that are not directly related to the grant project – like overhead costs.

- Some institutions have a fairly high percentage, as much as 30% or more – which is on top of the project costs.
- ✓ NSLA staff will be reviewing this information and preparing the best way to move forward for the 2016 federal grant year.
 - ✓ Ms. Bossart asked about the percentage. Ms. Baker indicated it be different for each organization. From 10% for those entities with no pre-negotiated rate and upwards to 30% for larger organizations.
 - ✓ Ms. Hammons asked about the rate – if a project was \$ 100,000 and the organization had a 10% indirect cost rate, the grant would then cost \$ 110,000 of LSTA funds? Ms. Baker affirmed this.
 - ✓ Ms. Baker said organizations may waive indirect costs, but many institutions that write many grants are accustomed to including this as part of a grant budget.
 - ✓ Ms. Holloway added information regarding the Clark County School District and indirect costs are used to support the grants office that assist in the preparation and operation of the grants.
 - ✓ Ms. Bossart asked about the negotiated rate – to clarify the negotiated percentage is used on all the grants requested? Ms. Holloway and Ms. Baker said for federal grants this is true.
 - ✓ Ms. Hammons wondered if an applicant had a high percentage if it would receive lower scores. Ms. Baker stated this could be a problem because the goal of the program is to have good projects completed with a benefit to the state. Ms. DeLeon also indicated the scoring sheets do not have a factor for this, so it should not impact the scoring.
 - ✓ Ms. Markle said this is a negotiated rate with the federal government and is not an arbitrary number for just one project.
 - ✓ Also new for the 2015 projects is a pre-award risk assessment. The State Library already had a basic level of risk assessment – the new regulations had more specifics to include. Each successful 2015 grant project will be assessed for risk and if necessary, additional monitoring may be scheduled. This will help the sub-grantee maintain a level of program and fiscal accountability during the project timeframe.
 - LSTA 2015 – Mini-grant applications
 - ✓ The Mini-grant application list was distributed to Council members. These are for project requests for \$ 5,000 or less. Up to \$ 50,000 is earmarked for this grant category.
 - ✓ There were 8 mini-grant applications that totaled \$ 33,173.
 - ✓ The list is the ranked list which was reviewed by NSLA staff.
 - ✓ Ms. Marz asked about the difference between the \$ 33,173 and the amount earmarked for mini-grants, is this amount available to other applications? The unused funds are then available for allocation to other projects.
 - ✓ Ms. Holloway asked about marketing to get more mini-grant applications, like charter schools. Ms. Baker replied schools with existing libraries, an actual budget may apply for LSTA funds – they are required to meet the eligibility requirements that are part of the proposal information. All applicants do confirm their eligibility status every year. The grant cycle information is posted on the NSLA website, sent out through library director email lists and is also sent out via the Nevada Library Association lists.
 - LSTA 2015 – Statewide projects
 - ✓ No information to add to the handout.
 - LSTA 2015 – Support grants
 - ✓ The LSTA Administration project is capped at 4% of the actual allocation from IMLS. The dollar amount of this grant will adjust to meet the allowable level. The 4 % is the amount allowed in the federal statute, so NSLA must stick to that amount regardless of the state's indirect cost rate. Statute trumps regulation.
 - Ms. Baker asked if there were any question about the afternoon application review.
 - ✓ Ms. Hammons asked about some of the applications not having a signature on the form, since this is a requirement. Ms. Baker responded all applications for review do indeed require a signature and some of the copies made were from the electronic submissions – but each application did have a hard copy form with all required signatures.
 - ✓ Ms. Holloway asked if a grant could be partially funded. Ms. Baker said that is an option and Council members have a place on the rating form to lists specific conditions and concerns about a grant. This allows any reviewer to recommend funding levels and state the reason for the recommendation.
 - ✓ Ms. Bossart asked about the level of funding available for the applications. Ms. Baker stated the allocations to each state have not yet been made; but the federal budget has been completed and signed, so funding levels should be available rather early this year. The amount available is expected to be similar to last year.

- ✓ Ms. Olson asked for clarification on the ranking and amount of available funds – if the Council recommends a point in the list that is not funded. Ms. DeLeon stated the Council does provide the rankings and it is NSLA that determines the allocations to projects. Ms. Baker also reviewed the process of the individual grant rating sheets and the scoring sheet turned in to tally the grant scores. The Council members in the south will fax their completed sheets up this afternoon in order to get the final ranking.
- Ms. Marz reviewed the Conflict of Interest policy that was distributed to all Council members. She also stated at the beginning of each grant application, Council members with a conflict shall declare their position and do not participate in the discussion or vote. Ms. Moulton asked if they could remain in the room if they will abstain. Ms. Marz affirmed they can remain in the room.
- Ms. Marz asked to about the Broadband Support letter. Ms. DeLeon stated the Chair and vice-chair may draft the letter or a small committee may prepare it. It was generally agreed the Chair and vice-chair would compose the letter.
- ✓ Ms. Markle asked to have a copy of the final letter. Ms. Marz said a final copy would be distributed to the Council.

LUNCH BREAK

***10. LSTA 2015 Competitive Grant Applications Review (discussion/for possible action begins at 12:30 pm)**

Sandy Marz

- Ms. Marz called the meeting back to order at 12:25 pm
- Ms. Marz reviewed the format for the grant review, each application would be allowed up to 15 minutes for questions and comments.
- Grant applications
 - ✓ Carson City Library – *Nevada's Working Capital...*
 - Tammy Westergard, Carson City Deputy Director, and Sena Loyd, Library Director, were present to answer questions.
 - Richard Stokes, Superintendent, Carson City School District, and David Steiger, Western Nevada College.
 - Ms. Hammons asked about the role as Western Nevada College (WNC) as a partner. Ms. Westergard stated WNC has the licenses for SolidWorks, the software predominantly used for engineering and they are providing 10 seats of the software for use at the Carson City Library. WNC also offers a program to prepare for the MT1 certificate in manufacturing as part of their one program.
 - Renee Olson asked if the MT1 certification could lead to other certifications. Ms. Westergard said the MT1 certification is a stackable cert available through the National Association of Manufacturers.
 - Ms. Bossart asked if participants had to be students at WNC. Ms. Westergard stated they do not. There are a total of 60 training seats available – 10 are available at the library and 50 at WNC.
 - Ms. Markle asked about why the number of persons impacted listed is higher than the 60 participants. Ms. Westergard said this included the area manufacturers and related organization in the program area.
 - Ms. Galland-Collins asked if the participants would be charged to take the exam. Ms. Westergard stated they would not be charged. Is SolidWorks used at the manufacturers? Ms. Westergard said it is absolutely they use the same software.
 - Ms. Chappel asked about the marketing plan. Ms. Westergard will be working with WNC through their channels and specifically trying to target veterans and local manufacturers. Manufacturers are looking to hire and promote based on this certification and at the end of this project, Tesla will be hiring workers for their project.
 - Ms. Olson inquired if this was entry level. Ms. Westergard answered yes. Ms. Olson followed with a question if manufacturers need all these generalist. Ms. Westergard stated the skills from this certificate are required in a broad range of advanced manufacturing business and the Nevada Manufacturing Association supports the level of this project. Ms. Olson also asked about entry level would get them jobs. Ms. Westergard said this would get them jobs and a skill set opens opportunities for additional training.
 - Ms. Bossart asked about the 10 library seats and how the library would identify participants. Ms. Westergard said the library will offer programming in the Fall to give

people a sense of the requirements and responsibilities in this field and for this project. Part of the project will provide an assessment to help identify the library participants. Ms. Bossart also asked about #7 in the budget - \$10,000 in local cash for equipment and the same number and information is listed in match – is this the same? Ms. Westergard said it one is from the Library Board and one is from the Library Foundation.

- Ms. Markle asked how the library would continue this after the project period. Ms. Westergard said this is such an important opportunity for the library to be a partner with formal education and show the community the library's resources for improving job skills. This is the first public libraries are listed as portals of workforce training – but this will be the first public library to formally be a workforce training partner. Carson City Library has been connected with manufacturers with the development of the Business Resource Information Center (BRIC) which was an early step that led to this project.
- Ms. DeLeon asked about the lack of actual numbers in the evaluation section. Ms. Westergard responded the numbers are defined by the opportunities available and the workshops that will be provided. There are numbers and should have been here. These will be provided immediately. 60 people participate in training, 60 will get the certification and 60 will get jobs.
- ✓ Churchill County School Libraries – *Libraries STEM Collection Development (telephone)*
 - Amber Stein, Librarian was present via telephone to answer questions.
 - Ms. Markle asked about the purchase of so many physical books with no specific mention of electronic materials. Ms. Stein answered the grant is a two tiered effort to address the collection. A large weeding project of non-fiction in the libraries is underway which hasn't happened in many years. The school libraries have a few fiction and non-fiction eBooks available; however, the focus on print materials is because many in the community have not embraced electronic materials. The library does promote the electronic databases available – the plan is to add more e-materials over time. The small community is not a strong user of e-content – but the school libraries plan to add more with more training.
 - Ms. Holloway appreciates the focus on non-fiction materials and is interested in the circulation statistics and the plan to get the books into the student's hands. Ms. Stein said she has interviewed the teachers in the science department to find their info needs and where they get information for class. She has requested their curriculum needs and their syllabus and she has used this to develop the list of items to purchase. It is teacher and curriculum oriented. She has also received a grant for new computers in the libraries because the technology was so out of date. The goal is to have strong print resources and access to electronic information with the new computers.
 - Ms. Olson asked about the STEM subject matter would need to update often, would e-content be easier to sustain current information. Ms. Stein said although students may be used to Google, the plan is to move students to authoritative material, both print and electronic. She is working on a collection plan to have updates to materials more often that had been done previously. This will provide a base collection for the school libraries that can be used for future coordinated purchases.
 - Ms. Bossart asked about the evaluation and what success will look like. Ms. Stein answered to keep the circulation statistics for materials purchased and interview the science teachers to see how they are using the new materials. She will keep track of student use and interview students when possible. Ms. Bossart asked if the evaluation tools have been developed like the interview questions. Ms. Stein said she hasn't finished those, but has run the benchmark circulation reports for non-fiction items.
 - Mr. Jones asked if the school district officials have given a commitment to this project. Ms. Stein answered all the school librarians have worked to put this project together. She has been in close contact with the budget director and they support the improvement of the school libraries. The principal has also on-board with the project.
- ✓ Henderson District Public Libraries – *Around the World in 30 Days International...*
 - Joan Dalusung, Library Manager, and Stephen Platt, Library Manager, were present via videolink to answer questions.
 - Jeanette Hammons asked about the budget section on library materials with the cost of materials for the LSTA request is for 1100 items and the local cash amount is also for 110 items but is for less money. Ms. Dalusung stated the combined total of the LSTA funds and the local funds would purchase 1100 items.
 - Ms. Llenas mentioned a series of ethnic groups but hasn't mentioned Hispanics which has been one of the fastest growing groups in the Las Vegas Valley but are not reflected in this request. Do the libraries have well-equipped collections for them already? Ms.

Dalusung said the Hispanic population is very important and vital to the community in Henderson and the library has strong collections and will include this group in the outreaches and the festivals planned.

- Ms. Moulton asked about any recent outreaches to the cultures mentioned in the project. Ms. Dalusung responded Mr. Platt spearheaded a Hawaiian outreach. Mr. Platt said the outreach was in 2012 and funded with LSTA monies to reach that community and add a new collection of materials and the project was well received and still popular and well-used. Ms. Moulton also asked if it was with one branch or throughout the district. Mr. Platt said this was throughout the district and this is the goal with this project too. The plan is to reach out to more cultural groups.
- Ms. Markle asked about the evaluation with surveys to multiple groups, will the surveys be in multiple languages. Ms. Dalusung stated it wasn't in the original plan, but they have other language speakers on staff and would be glad to add that component. The surveys would be short and the library also uses community members who are foreign language speakers to assist in other areas.
- Mr. Jones asked about the honorarium costs were developed. Ms. Dalusung said the costs came from the experience with the previous grant done by Mr. Platt. He has also done a several additional programs since and has been our source for these costs.
- ✓ Las Vegas-Clark County Library District – *Pre-K for All: A Community Approach*
 - Sheila Moulton stated she will abstain from the discussion and vote on this project. Hergit Llenas also will abstain.
 - Ms. Danielle Milam, Development Director was present via videolink.
 - Ms. Galland-Collins asked does like concept of bringing groups together on this; but what is the effect on the pre-K target group. Ms. Milam answered the theory behind the grant is that each group cannot work alone and effective progress comes from the groups working together. The project brings together to high-impact groups in the area. The large number of persons served is based on a conservative number of pre-K participants. Ms. Galland-Collins said the impact is really based on the group of participants - this action plan is to get pre-K providers together. Ms. Milam said the purpose is to bring the providers and other organizations together to make the best uses of resources.
 - Ms. Hammons asked on the evaluation talks about children and families benefits; however the evaluation is directed to the partners within the team – no direct info for the children. Ms. Milam said the project is focusing on LSTA goal to develop partnerships and the evaluation follows up on that focus. The team members will be canvassed on the benefit of the collaboration and where additional work will need to be done.
 - Ms. Galland-Collins asked about the needs assessment mentioned and if a follow-up assessment will be done as part of the evaluation. Ms. Milam said the needs assessment will be done through the Community Connect program used by LV-CCLD. This will allow the partners to enter in data for their geographic locations and it will be used as benchmarks.
 - Ms. Olson asked for clarification on the outcome of this project – will it have a plan to use that shows how the area partner's best work together for effectively improving pre-K learning access? If so, that means it will be several years before it is known if the plan has worked. Ms. Milam said this is correct, the benefits of the plan is in the future. This will be a model for methods to accelerate the impact on this community. There has been discussion on alternative methods to fund pre-K; but this will help partners be in tune with other initiatives and provide a foundation to use resources well.
 - Mr. Jones asked about the school district spending the most time with pre-K children, why isn't the school district listed? Ms. Milam said the school district and the health office will be involved, but we don't yet know the state budget's direction on the pre-K programs but this will be a part of the project. The library district has also introduced some of this data to the schools; but at the development of the grant the district had a focus on all day kindergarten and not on pre-K. The school district will be and advisory part of this and if things take a different track towards pre-K, they will be invited to be a full partner in this.
 - Ms. Holloway asked about the contract portion of the budget - \$70,000 from multiple providers and asked for clarification on the pre-K world. Ms. Milam mentioned the local pre-K partners and the Governor's symposia on pre-K in Reno. Through this we have identified regional and national specialist. \$ 20,000 is to Community Connect to genocide information for the partners. Another amount is the video production to bring these concepts to many other areas that could use the concepts. The cost for experts is for both the team meetings and the May conference. These are estimates but are realistic.

- Ms. Marz asked about the estimates for the video – the cost does seem quite high. Ms. Milam answered this was developed with the partners to produce a high quality video. Ms. Marz also asked about the UNLV Education department and being a partner. Ms. Milam said they didn't work with UNLV, but have worked with the Lindsey Institute who works with the city and county. They are expected to be advisory.
- Ms. Chappel was glad to see this project back.
- ✓ Mineral County Library – *Revving Up Teen Services*
 - Christina Boyles, Assistant Director was available by telephone.
 - Ms. Olson asked about the needs on this, how you know there will be interest from teens in the board and the page position. Ms. Boyles said they have already had requests from teens to be more involved in the library and library staff has also approached other teens on this. Teens would like input in the library. There have been several teen volunteers in the library too.
 - Ms. Holloway wondered about partnerships in the community. Ms. Boyles spoke about the community and its small size. The library has worked with the schools in the past. Ms. Holloway also asked about the budget about the movie nights and if there are any connections to reading and writing in listed. Ms. Boyles are trying to make these for the teens and for the families because there aren't many opportunities in the community. The teen board is get groups in for tutoring or group studying because there are no after-school tutoring available through the school district. She said they are open to several learning directions based on input from the teens.
 - Ms. Moulton commented she liked reviewing this grant and was encouraged about adding any opportunities for the area. Ms. Boyles stated the nearest movie theater is 70 miles away in Fallon – this can be expensive for people.
 - Mr. Jones asked about the evaluation and asked how the Teen Scene would be evaluated. Ms. Boyles said the teen area will keep use, attendance, circulation of teen items and if any new library cards are distributed.
 - Ms. Olson asked about the evaluation assessing teen's video equipment experience and the pages. Ms. Boyles mentioned they will use a digital film camera to develop videos and we want to keep track on that too.
- ✓ North Las Vegas Library District – *Reinventing the North Las Vegas Library District*
 - Forrest Lewis, Director was available through the videolink.
 - Ms. Peterson asked about if the library board was requiring the 5 year strategic plan and how this fits into that. Mr. Lewis answered the North Las Vegas area has been economically devastated and the last plan is out of date. The district has gone from a \$ 5 million a year budget to \$2.5 million with tremendous cuts. This is to be a start fresh as the community is turning around so the library is ahead of the game for the area.
 - Ms. Moulton asked about how the plan will be implemented considering the financial difficulties. Mr. Lewis answered just a year ago considered closing branches; but now the mayor is very supportive of the library and the city has made a commitment to the library and to consider more hours and services. The library must have a plan in place to effectively use the money and to ensure the library makes the best of the local support.
 - Ms. Olson asked about cooperation with the Las Vegas Library District or the county and are using the same demographic software. Ms. Lewis stated they have a strong partnership with LV-CCLD; but basically, North Las Vegas is a separate district and government jurisdiction – North Las Vegas residents may use materials from LV-CCLD, but do not have access to electronic materials they have bought for their residents. This project is to ensure the library clearly has the needs identified to best use resources.
 - Ms. Llenas asked once a plan is in place, how would funds be acquired to support what the plan has identified. Ms. Lewis answered they are already working to get support for the library – they just received a grant from Nevada Energy to update computers in order to provide training. The plan will make sure programs are directed to the needs of each branch – each of which serves very different populations. The current plan is general to all the branches – the new plan will help focus the right resources on each branch. The plan will help support getting donors and grants.
 - Ms. Moulton offered background on the four library districts in Clark County as separate entities. The libraries do work together, but are independent groups.
 - Ms. Baker distributed the final tally sheet.
- ✓ Pershing County Library – *Digitize Lovelock Review-Miner Newspaper*
 - Kathie Brinkerhoff, Library Director is available on the telephone.

- Ms. Olson asked on what exactly will be digitized. Ms. Brinkerhoff said 2008-2014 is not available on microfilm – this part will be filmed and digitized. The digitization will go back to 1898.
- Ms. Bossart asked about the benefits and outcomes. Ms. Brinkerhoff said local persons and staff would benefit by ease of use. She also mentioned a person from Scotland had several requests that would have been facilitated with digital access and the same for someone looking for information on a local accident. The online access would be much better than going through microfilm.
- Ms. Moulton mentioned the importance to personal genealogy searches in small communities in other states and thought there may be more impacted than 50.
- Ms. Hammons asked about the costs for the CLAN coordinator to work on this project. Ms. Brinkerhoff has spoken with the coordinator but wasn't aware yet of additional costs.
- ✓ Pershing County School District – *High School Library Learning Lab*
 - Shelly Nee, Librarian was present to answer questions.
 - Ms. Holloway asked if this would be the first lab of this type at the high school. Ms. Nee said they have a computer lab in the library that are very old – this would add six computers
 - Ms. Moulton noticed the school operates the local PBS station, very rare. She mentioned the number of items in circulation shows
 - Ms. Galland-Collins asked about a pre-assessment of the freshman class before the lab is underway and a post-assessment. Ms. Nee answered they targeted freshman due to recent changes in teaching staff and they would do these tests. If funded, she would meet with the teachers to develop the assessment. Ms. Galland-Collins asked if it would include information literacy skills. Ms. Nee said yes it would include that and technology skills too. Ms. Galland-Collins asked if there is a full time librarian to teach the information skills as well as the STEM. Ms. Nee stated she is the librarian, but does teach two classes – computers and broadcasting. The classes would be during the other class periods to bring in classes for multiple learning sessions. It would be available to use by teachers to instruct classes when she is in class. Ms. Nee would also use the library time to train on the electronic databases, which was one of the reasons for the grant. She wants to encourage more use.
 - Ms. Olson asked trying to move toward technology – but how will the technology be sustained after. Ms. Nee has set up other labs and is aware of the district's resources and sets the lab up to last. She will not be getting new computers for 10 years and will not get software updates, so she is careful to set up computers and set protections in place.
 - Ms. DeLeon followed-up on if there is no hope to upgrade these computers for 10 years, with less efficient operation. Ms. Nee responded her experience of setting up labs and indicated that background helps to set up the computers with protections for long usability – such as using Deep Freeze, to reset computers to protect and monitor them for long life. She reviewed the process and how teachers are included in the process to ensure the resources are protected. She is also hoping to make a case to keep it upgraded.
 - Ms. Markle asked if this was the second lab in the school. Ms. Nee said there is a computer lab for the school; this would be a lab for the library. Ms. Markle asked about the other programs to be used – the school computer lab is only for classes not for out of school.
 - Ms. Hammons asked about cooperation with the public library. Ms. Nee answered they have worked with the library – part of the PBS channel was to do research for some of the historical programming too. They are very much a partner for the students and broadcasting.
- ✓ Sierra Nevada College – *Integrating Text and Image – Community Read*
 - Ms. Markle, Library Director was present to answer questions. She indicated she would abstain from voting.
 - Ms. Marz asked about the partnerships with Incline Village High School and Incline Village branch library and any letters of support. Ms. Markle said she didn't ask them for letters of support because of the long standing relationship with the other local librarians that meet on a regular basis.
 - Ms. Olson asked how many events were actually planned. Ms. Markle reviewed how the previous community read worked with Tim O'Brien and they have a connection for this upcoming program with a major event at the college. This is combined with coordinating events that have broader connections. This project would focus on the interplay of text

and images found in graphic novels that are so popular. The Prim Library already has some major author/artists. The project would be work with the Cartoon Art Museum and hoped to include a display and a workshop for the community. There are various groups that might respond to this. Ms. Olson how to know if the community is interested in graphic novels and on the budget, how the estimate for contract fees was determined. Ms. Markle said the college has literary connections that have helped find author-speakers for reasonable costs. Some is based on past experience. The interest in graphic novels has increased and there are now professional reviews and recommendations for graphic novels for all ages.

- Ms. Galland-Collins asked about collaborations with local art studios or other students. The college has many connections in the art world and this brings a great connection between literacy and the artistic. The project is also proposing an interdisciplinary contest to include art and text.
- Ms. Holloway mentioned graphic novels are being integrated into the curriculum and then asked if the community would be surveyed to pinpoint the topics of interest as well as which people would be interested. Ms. Markle responded the novel for the project has been identified, but the application has funds for the purchase of graphic novels by the school and public library – these would choose their titles to fit their constituents and would work to have unique titles.

(Break)

12. Set Council Dates (discussion/for possible action)

Sandra Marz

- This item was taken out of order.
- Ms. Marz called the meeting back to order.
- Ms. Baker stated the Council could meet as part of the Nevada Library Day at the Legislator, Monday, April 13th. Council has had a business meeting and the rest of the day as a workshop session. Ms. Marz asked if this would be a one day meeting – Ms. Baker affirmed this. Ms. Baker mentioned a Council orientation is of interest. The Nevada Library Association Annual Conference is scheduled for October 13 & 14 in
- Ms. Marz does support the April 13th meeting in Carson City and hopes to have a Council meeting in Clark County because it has been useful in the past. Ms. DeLeon mentioned the reason for more virtual meetings was due to limited funds; however, she said there would explore options
- Ms. Baker verified the interest in the meeting on April 13th. Ms. Etchegoyhen indicated she would not be able to attend.
- Ms. Baker stated in legislative years, there has been a meeting after the end of session to review what came out of Legislature and any effects on the issues and constituents and address literacy issues of the Council. Last year this meeting was at virtual sites. Session is due to end June 3rd. The following week would allow for special sessions. Ms. Chappel mentioned vetoes of bills can stretch out after that. Ms. Chappel suggested early July and Ms. DeLeon concurred. Ms. Baker mentioned the American Library Association Annual Conference is at the end of June. July 8th has been proposed. Ms. Moulton mentioned July can be difficult, June 23rd was proposed. June 23rd is a Tuesday as a videoconference meeting.
- The next meeting would be on Monday, October 12th following the previous pattern in Fallon – the day before the start of the Annual meeting of the Nevada Library Association.

10. LSTA 2015 Competitive Grant Applications Review From LSTA Applicant Presentation Order

Sandra Marz

- Grant applications
 - ✓ UNLV Laid Library – *Teacher-Librarian Institute for Integration.....*
 - Melissa Bowles-Terry, Head of Education Initiatives, was available by video for questions.
 - Ms. Holloway and Mr. Jones of the Clark County School District indicated they would abstain.
 - Ms. Galland-Collins asked if the Institute was offered for credit. Ms. Bowles-Terry said they will not offer credit.
 - Ms. Moulton asked about a letter of support from the Clark County School District although they are directly connected. Ms. Bowles-Terry said they have been excellent partners and are helpful in getting participants. She did not get a formal letter of support

however. Ms. Moulton commented that English teachers are in short supply and may be ideal participants for this.

- Ms. Galland-Collins commented on the value of sharing the lessons developed in the Institute. Ms. Bowles-Terry indicated this is an integral part of the project.
- Ms. Moulton asked about gathering data on student achievement as related to the teachers in the project. Ms. Bowles-Terry said this is a great addition – the project already request examples of student work and this would be a good next step.
- Ms. Olson said the project states there was a previous institute and if there were results from the previous group. Ms. Bowles-Terry responded the she was not on-board at UNLV during the previous institute and there has been turn-over, so she is taking this over fresh. The 2012 program files have the teacher evaluations that were a self-report style evaluation. These were very positive and the immense value of the cooperative interactions. The 2014 event was last summer and the 6 month evaluations will be due later this month to see the impact of the program. There will be another evaluation point at the end of the school year. Ms Olson followed asking if this was then an expansion of this project. Ms. Bowles-Terry affirmed this.
- Ms. Llenas asked about the limited resources available and how this would impact the assessment of the program. Ms. Bowles-Terry said they are gathering more information in the evaluation for this year and have a process to compile it. This process is set and with other library staff, they will be able to keep the assessment process going.
- Ms. Markle asked about the previous smaller institutes, how persons chosen to participate and if there will be enough participants this time. Ms. Bowles-Terry answered the plan is to begin recruiting earlier than in previous years and they are confident there are enough people to participate.
- Ms. Olson asked about the implementation plan with recruitment beginning in April and the curriculum changes will be finalized in July and how this could affect publicity. Ms. Bowles-Terry said they would stay with the same learning outcomes for the program – some of the learning activities would change but not the outcomes.
- Ms. Moulton asked about the possibility of adding credit. Ms. Bowles-Terry said they would be happy to work with Clark County School District to see if it could work.
- Ms. Chappel asked about tracking the students of the teachers trained. Ms. Bowles-Terry said they are exploring this with the current group as part of the February evaluation. It would be a positive component if it can be added.
- ✓ UNR Knowledge Center, Special Collections – *Paul Laxalt and Ronald Reagan Papers*
 - Steven Harris, Assistant Dean of Libraries was present to answer questions.
 - Ms. Moulton stated she was supportive of the project.
 - Ms. Olson asked about the length of time from when the items were donated (1986) to working with the collection. Mr. Harris answered Special Collection is a small unit and the Laxalt collection is over 1,000 boxes and it is time to start on the collection with this one part of it. This could be a magnate to attract other funding for the rest of the collection. He also stated this project is to process this one part of the collection and to publicize the existence of these papers. Ms. Curtis added Congressional collections must wait 15 years after the senator leaves office before they can be made public.
 - Ms. Marz asked if it was difficult to contract with an archivist for just 6 months. Mr. Harris said there are (sadly) many well-trained archivists available for short term assignments like this.
 - Ms. DeLeon asked about the amount of the collection to be processed. Ms. Harris responded the Reagan-Laxalt papers are about 25 linear feet of the whole collection. Ms. DeLeon followed asking about the level of level. Ms. Harris said it would be at the folder level. Ms. DeLeon asked if the collection had issues. Mr. Harris said the collection is complex and the estimate had come from Jackie Sundstrand. Ms. Curtis added Ms. Sundstrand's estimates are usually conservative.
- ✓ UNR Knowledge Center, Special Collections – *Presenting Alf Doten's Complete Diaries*
 - Donnelly Curtis, Head of Special Collections was present to answer questions.
 - Ms. Olson asked about editorial board and the formula for the budget. Ms. Curtis stated there is no formula – her plan was to task the editorial board for the budget. Ms. Curtis said she doesn't know how to identify the amount to pay for expertise. Ms. Olson asked about the role of the editorial board. Ms. Curtis said they would be responsible for content and could write the content or contract for it.
 - Ms. DeLeon asked for clarification on the \$ 20,000 for the Board – it looks like \$ 18,200 is earmarked and on \$ 1800 was available to the Board. Ms. Curtis reviewed the budget

and said \$ 18,200 is for the editor-in-chief and there is another \$ 20,000 for content and it Board members could be for themselves. Ms. DeLeon said this could be a conflict of interest. Ms. Curtis said the proposed board are ethical persons and don't need the money and paid individuals are more committed to the project.

- Ms. Petersen said this type of budget is hard for Council to be accountable for the federal funds. It doesn't help the reviewers that the project manager is very familiar with the people proposed for the editorial board. Ms. Curtis did canvas persons to get a sense of payments, but thought an editorial board would be better able to manager it
- Ms. Moulton stated the flat fee structure for contributors is troubling; but did mention the value of the Alf Doten diaries. Ms. Curtis didn't have an alternative budget at this time.
- Ms. Olson added the concern if the project manager cannot determine a budget it is hard for the reviewers. And if the \$ 20,000 is too much, it cannot be allocated to another project upfront. Ms. Curtis stated Mr. Ron James work is high value and wants to compensate specialists at the right level. Ms. Chappel suggested convening the editorial board before submitting the application could have answered these questions.
- Ms. Bossart asked about Donnelyn Curtis's role. Ms. Curtis said she is in the grant to work on the project and the payment would cover the three month leave to cover that leave. She mentioned her personal interest in this project. Ms. Curtis said she would put more hours in than listed in the grant – the grants office only allows listing the exact match level required (10%),
- ✓ Washoe County Library – *Idea and Experience Box*
 - Jennifer Oliver, Development Officer was present to answer questions.
 - Ms. Bossart asked about the long term plan or continuation after the libraries have received the items. Ms. Oliver answered these items are to go past the life of the grant. It is a pilot project even though they have done a few 'maker' type projects. This is a broader base to more locations. We expect to add to them. Ms. Bossart asked about moving the boxes. Ms. Oliver stated they would use the county's couriers that are already in place.
 - Ms. Olson asked what a Zoob. Ms. Oliver said Zoobs are building blocks like Legos. Ms. Olson also asked about the photo booths and their high price. Ms. Oliver responded the budgeted amount is for eight booths and they would continue to be used after the project and could be expanded to other programs like summer reading. These also allow connection with social media.
 - Ms. Moulton mentioned so many people have phones that do photos or selfies, the cost seems high. Ms. Oliver said of the boxes is a photo booth with props. The library planned to do future events with the same program at multiple branches and patrons could all participate with photos and social media in the one event. She also said she understands about cell phones and cameras, but they see this as dedicated space.
 - Ms. Hammons asked for a budget clarification on the number of photo booths to purchase since one of the boxes is a photo booth. Ms. Oliver said eight total photo booths would be purchased. The additional funds for that idea box would be for props.
 - Ms. Markle asked if the materials would be checked out. Ms. Oliver said the boxes were for people to use in the library and the box materials would be there for people to create things they could take with them. Ms. Oliver reviewed the available space for the idea boxes in their different branches. Ms. Markle confirmed the supplies would be used in the libraries with the idea box operation.
 - Ms. Bossart was concerned about the space requirements for all these idea boxes. Ms. Oliver said only 2 of the 8 libraries would need to use their meeting rooms to use the boxes. They had brought in all the branch managers to work through this before hand. Ms. Bossart asked if there has been any outreach to the community. Ms. Oliver affirmed there has been outreach. The libraries have been involved with Reno's Mini-maker Fare and made connections at that event. And last August one library had a mini-maker expo attended by over 400 people.
 - Ms. Holloway asked about the source of the idea. Ms. Oliver said the project came from Chicago public via a webinar several library members watched. They have been in contact with their staff and how they have placed the idea boxes and how they have rolled out the ideas. This has been a great community engagement approach.

11*. LSTA 2015 Competitive Grant Applications

Sandra Marz

Council Discussion and Ranking of Applications (discussion/for possible action/voting)

- Ms. Marz led the Council to begin the review of the grant applications.

- Carson City Library – *Nevada's Working Capital*
 - ✓ Ms. Petersen asked if this had a connection with JobConnect or some other program in DETR. Ms. Olson said they refer people to job training if the person needs it for a job. The department's mission is to get people employed. The training should lead to a job in a short time.
 - ✓ Ms. Olson was concerned about the training and if it was too generalized. Tesla would be high level. This may be a first step, but it is train in a demand job but to make more of a link to a job. Ms. Bossart also noted the price per participant, when the in-kind costs are included is \$ 2,900.
 - ✓ Ms. Hammons is the amount of funds to wages. Ms. DeLeon said Carson City has regularly asked for staffing within the library; however, the scope and goal of the project does need to be considered. It doesn't appear to be the same project over and over.
 - ✓ Ms. Bossart is concern about the connection to a job. Are there accommodations for veterans' with disabilities?
 - ✓ Ms. Petersen stated they seemed to have a lot of support.
 - ✓ Ms. Bossart clarified there are only 10 seats for the community and veterans.
- Churchill County School Libraries – *Libraries STEM Collection Development*
 - ✓ Ms. Hammons asked about the LSTA goal – doesn't seem to be stated. She also said the grant is for the whole school, but the evaluation is focused on the high school.
 - ✓ Ms. Olson is concerned about purchasing STEM materials in print and may fall out of date soon. Electronic materials may be stronger. Mr. Jones said students do need to have both and the standards are for students to evaluate multiple types of information. Ms. Hammons added public libraries, for adult materials, are charged several times higher for one e-book than the consumer price. Mr. Jones said publisher prices are hugely varied.
 - ✓ Ms. Holloway said not all STEM topics change quickly, especially at the elementary school,
 - ✓ Ms. Markle and Mr. Jones said it was an opportunity to bring electronic materials to the community.
 - ✓ Ms. Marz did also confirm the electronic material costs can be very high.
 - ✓ Ms. Starr mention the previous staff at the high school did not promote the electronic databases.
- Henderson District Public Library – *Around the World in 30 Days International...*
 - ✓ Ms. Hammons said they have worked to find the needs of segments of their community.
 - ✓ Ms. Galland-Collins said her concern is the ethnicity of the community – 14 % is Hispanic and 2% is Asian and 2% is Pacific Islander; doesn't the Hispanic community. Ms. Llenas mentioned her experience with the collection at one of the libraries and it wasn't that robust at that time. Ms. Llenas also cited an example of the Clark County Libraries with a classic title – only one copy in the whole system.
 - ✓ Ms. Olson asked the Council, if population increases in a people group means they will want more from the library. Ms. Markle commented you need to attract the group to the library and that is with materials and services. This type of event can attract people.
 - ✓ Ms. Bossart commented she did like this approach to attract users.
- Las Vegas-Clark County Library District – *Pre-K for All: A Community Approach...*
 - ✓ Ms. Hammons stated this was much clearer over the previous submission.
 - ✓ Ms. Chappel agreed and stated applicants need to be reminded the composition of the Council changes and to make their applications clear. She mentioned the power of the Community Connect tool; but that it can have different uses in different areas. She said there can be great value in the library bringing together the various groups.
 - ✓ Ms. Hammons is also concerned the evaluation is of the team. Ms. Bossart agreed and said the project is very ambitious for a one year program. Ms. Olson also shared the concern on the evaluation.
 - ✓ Ms. Galland-Collins stated the groups working together will be an important impact in itself especially if the groups can coordinate and maximize resources. Ms. Chappel also mentioned this can bring in
- Mineral County Library – *Revving Up Teen Services*
 - ✓ Ms. Bossart liked they were engaging the teens in the activities and the teen board.
 - ✓ Ms. Markle thought this library had asked for pages in the past. Ms. Baker affirmed that and also stated the library was advised they couldn't request funding for pages again.
- North Las Vegas Library District – *Reinventing the North Las Vegas Library District*
 - ✓ Ms. Hammons has heard that some neighborhoods are being repopulated with very different people groups.

- ✓ Ms. Bossart and Ms. Marz commented the application was difficult to read – to get to the important points.
- ✓ Ms. Hammons mentioned the reciprocity amongst public libraries is statewide – someone with a Las Vegas library card can check out items in Elko. Ms. Baker mentioned there have been issues in the past, but reciprocal borrowing available. Ms. Starr mentioned the previous director
- ✓ Mr. Jones said though the libraries cooperate, each library district has its own funding base and needs to have its own plan. Ms. Hammons concurred citing Elko's use of LSTA funds to do their plan several years ago.
- ✓ Ms. Olson said this sounded like a ground up type of process. She was concerned this is a core library function and a local expense. Ms. Marz said she had a concern but also thought a good plan could turn things around where they could handle it on their own. Ms. Markle cited the mayor's support and this would be timely. Ms. Hammons stated public libraries are not mandated, good plans keep the library visible to the public and funders.
- Pershing County Library – *Digitize Lovelock Review-Miner Newspaper*
 - ✓ Several Council members stated their support of the project
- Pershing County School District – *High School Library Learning Lab*
 - ✓ Ms. Hammons appreciated it was clarified the school had a lab. Ms. Markle said the lab is under the library and the other one is only for classes. Ms. DeLeon was concerned that there was no hope for the items to be upgraded or replaced – this is a large investment. Ms. Hammons was also concerned.
 - ✓ Ms. Moulton mentioned could appreciate the great need in the community and she is trying to address it. Ms. Galland-Collins was impressed the school would cover the service agreement for two years for the lab.
 - ✓ Ms. Bossart expressed support.
 - ✓ Ms. DeLeon mentioned this type of lab is bandwidth hungry and they may overwhelm the pipe with this and online school testing.
- Sierra Nevada College, Prim Library – *Integrating Text and Image – Community Read*
 - ✓ No additional comments
- UNLV, Lied Special Collections – *Teacher-Librarian Institute....*
 - ✓ Ms. Bossart asked if it was allowable to pay stipends with grant funds. Ms. Baker stated it is allowable. This was confirmed with IMLS during the proposal phase of the grant.
- UNR Knowledge Center, Special Collections – *Paul Laxalt and Ronal Reagan Papers*
 - ✓ Ms. Olson was also concerned the amount of time and cost for the size of the collection. Ms. DeLeon said it comes to \$ 1038 per cubic foot of papers (25 feet of records). We will need to determine if they will need to go through the whole collection.
 - ✓ Ms. Markle said it does has lasting value
- UNR Knowledge Center, Special Collections – *Presenting Alf Doten's Complete Diaries*
 - ✓ Ms. Markle asked about an institution submitting two competitive applications. Ms. Baker stated it is allowable to submit more than one understanding they must prioritize the projects and only one is likely to be funded.
 - ✓ Ms. Hammons asked about the funding. Ms. DeLeon indicated this is a problematic budget. Ms Chappel stated it is a conflict to give a group money to pay themselves. Ms. Baker did advise them about potential conflicts.
- Washoe County Library – Idea and Experience Box
 - ✓ Ms. Bossart and Ms. Marz found the project engaging. Photo booths did elicit questions, but people do connect with them.
 - ✓ Ms. Olson had a concern on using the equipment after the project was over.
 - ✓ Ms. DeLeon mentioned the possibility of recommended fewer photo booths and still be able to complete the project

The grant scores were subsequently reviewed/tallied/ranked as follows:

UNR, Special Collections (1)	Paul Laxalt and Ronald Reagan Papers	84.07
Pershing County Library	Digitize Lovelock Review-Miner Newspaper	81.43
UNLV Lied Library	Teacher-Librarian Institute....	81.17

Mineral County Library	Revving Up Teen Services	80.64
Henderson District Libraries	Around the World in 30 Days International...	80.15
Sierra Nevada College Library	Integrating Text and Image – Community Read	80.15
Carson City Library	Nevada’s Working Capital – getting to work..	78.31
Pershing Co School District	High School Library Learning Lab	78.21
North Las Vegas Library District	Reinventing the North Las Vegas Library....	76.86
LV-CCLD	Pre-K for All: A Community Approach....	76.58
Washoe County Library	Idea and Experience Box	72.57
Churchill Co School Libraries	Libraries STEM Collection Development	71.69
UNR, Special Collections (2)	Presenting Alf Doten’s Complete Diaries	68.14

13. Public Comment

- None

Sandra Marz

14. Adjourn

Sandra Marz

Session was adjourned for Tuesday, January 14, 2014 at 4:45 pm.